

**DOUGLAS COUNTY SCHOOL DISTRICT #15**  
**BOARD OF DIRECTORS**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**May 10, 2021**

The Board of Directors of Douglas County School District #15 convened in regular session with an option to join virtually via Google Meet at 6:00 p.m. on May 10, 2021.

The following individuals were present:

District Board Members: Rex Fuller, Lance Kruzic, Troy Michaels, Dana Stone and John Boling

Staff/Patrons: Boo Hooker, Diane Swingley, Rachel Amos, Joanne Gordon

Superintendent: Steve Woods

Business Mng.: Corrie Peachey-Briggs and Rachel Amos

Board Secretary: Lisa Hemphill

1) **Call to Order and Welcome:** R. Fuller called the meeting to order at 6pm.

2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3) **Approval of the Agenda:**

**MOTION:** L. Kruzic moved to approve the agenda with the addition of Line 9, item a: Appoint Pauline Montgomery-Borg to the budget committee in the vacant position expiring June 30, 2023.

**SECOND:** T. Michaels

**DISCUSSION:** There was no discussion.

**Voting in Favor:** R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling

**MOTION PASSES**

4) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report from the May 5, Charter Board Meeting.

5) **Public Input:** There was no public input.

6) **Consent Agenda Items**

a) Approval of minutes

i) Regular Board Meeting - April 12, 2021

ii) Special Meeting (Business Manager Interviews - April 15, 2021)

**MOTION:** J. Boling moved to table the April 12 minutes and approve the April 15 minutes from the consent agenda items.

**SECOND:** T. Michaels

**DISCUSSION:** The minutes from the April 15 meeting were attached to the meeting for April 12, so none of the board members were able to read the minutes.

**Voting in Favor:** R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling

**MOTION PASSES**

7) **Monthly Financial Summary, Overview, Capital Improvement Fund, Voucher Report:** Corrie Peachey-Briggs, Business Manager, went over the reports with the following highlights and discussion: ending fund balance is 1.36 million, there is only one more month of encumbrances, adjustments to capital improvements for TAP expenditures, best time to transfer money and the CDL grant ending May 31.

8) **Information Items**

a) Enrollment Update: The current enrollment is 202 students.

b) COVID Updates

i) Ready Schools, Safe Learners guidance, County Metrics, Dashboard, Metrics Table

ii) COVID Scenario Planning - OSAA Guidance - School Metrics

iii) Sector Risk Level Chart and quarantine mandate

S. Woods reported that there is not a lot of change to report; a new mask mandate came out this afternoon, but he has not had time to read it. There was discussion regarding the following: mandate for quarantine and requirement for distance learning, concern regarding loss of seat time due to shortened days, requirements of collective bargaining agreement, office hours for teachers and Edgenuity not a viable option for quarantine because it does not line up with our curriculum.

- a) Graduation Plan for 2021 - update and ODE guidance: S. Wood reported that graduation will be held outside. There was some discussion about handing out diplomas.
- c) First Read - April 2021 Board Policy Updates and Summary: S. Woods reported that there were some recommendations and adjustments included in the update.
- d) Funding and Legislative Updates: S. Woods reported that Senate Bill 334 will require board members to have mandatory training established and monitored by the State Board of Education. He also reported that if Senate Bill 580 passes, it will make class size a bargaining issue and the district will need to do a Memorandum of Understanding to the Collective Bargaining Agreement that states a limited class size or an increase in pay. He also reported that the quarterly Oregon Economic Forecast will be released May 19, 2021 and it may increase the poverty rate funding formula.
- e) Facility Planning Update - Straightline Timeline and Virtual Model: Steve showed the virtual model of the school and explained that the state will match any funding the district expends. He also shared the timeline and advised that they will interview board members and community members and give the district feedback.

**9) Action Items:**

- a) Approve appointment of Pauline Montgomery-Borg to the Budget Committee

**MOTION:** L. Kruzic moved to appoint Pauline Montgomery-Borg to the Budget Committee.

**SECOND:** D. Stone

**DISCUSSION:** There was no discussion.

*Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling*

**MOTION PASSES**

**10) Announcements**

- a) May 12 - District Board Budget Meeting
- b) May 28 - High School Graduation
- c) June 3 - Last Day of School

**11) Public Input:** There was no public input.

**EXECUTIVE SESSION**

*The school board will meet in an executive session to consider the employment/hiring of a public officer, employee, staff member, or individual agent. The executive session is held pursuant to ORS 192.660 (2)(a) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in the executive session. At the end of the executive session, the Board will return to the open session.*

**Recess:** R. Fuller recessed the meeting at 6:40pm and started the Executive session at 6:43pm

**Reconvene in Regular Session:** The board reconvened at 9:29pm.

**T. Michaels moved to move to Executive session at 6:43pm**

**Second J. Boling**

*Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling*

**MOTION PASSES**

**12) Approve or reject the Superintendent's recommendation:** to hire Claire Cotton as the business manager for \$35,000 and benefits and contract PayChex as HR and payroll for the 2021.22 school year.

**MOTION:** D. Stone moved to hire Claire Cotton as business manager for Douglas County School District 15, starting as soon as possible, for a salary of \$35,000 plus benefits and enter into a contract with PayChex for the contracted amount of \$27,587.10 and the one-time implementation cost of \$4600 for the 2021.22 school year. Claire would be paid the hourly rate of \$27/hour until the July 1 start date. Claire will also have a laptop provided by the district.

**SECOND:** J. Boling

**DISCUSSION:**

***Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling***

**MOTION PASSES**

MOTION: L.Kruzic moved for S. Woods to rollover 14 vacation days from the current school year to 2021.22 and for the district to pay the remaining balance on a daily rate for Superintendent Woods.

Second: T. Michales

***Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling***

**MOTION PASSES**

**13) Adjournment**

**MOTION:** J. Boling moved to adjourn the meeting at 9:29pm

Motion died for lack of a second.

Rex Fuller asked if anything else needed to be addressed and there was discussion regarding the audit response.

J. Boling moved to adjourn at 9:44 - seconded by Lance. All MP.

**SECOND:** L. Kruzic

**DISCUSSION:** There was no discussion.

***Voting in Favor: R. Fuller, L. Kruzic, T. Michaels, D. Stone and J. Boling***

**MOTION PASSES**

Dated this May 19, 2021

Respectfully Submitted by:

Lisa Hemphill, Board Secretary

**The next District Board Meeting to consider the 2021-22 SY budget is May 12, 2021**

**The next regular monthly board meeting is scheduled for June 14, 2021**