



Douglas County School District #15
[Board of Directors Regular Meeting](#)

Notice is hereby given to the members of the Board of Directors of Douglas Co. SD #15 and to the general public that the Board of Directors will hold a Regular Board Meeting, Monday, July 12, 2021, at 6 PM.

1) Call to Order and Welcome

Board meetings are conducted for the purpose of carrying on the business of the schools, and therefore, are not public meetings, but are meetings held in public. The Board invites district citizens to attend Board meetings to become acquainted with the program and operation of the schools. Audience members should refrain from making comments unless called on by the board chairperson.

2) Pledge of Allegiance

3) Approval of the Agenda:

The Board chairperson and the superintendent will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student, or citizen of the district by notifying the superintendent at least five working days prior to the meeting.

4) Election of 2021-22 Board Officers

- a) Chair
- b) Vice-Chair

5)

6) Charter Board Meeting Report: Diane Swingley, Charter Board President

7) Public Input

Public input should be made via email by contacting Lisa.Hemphill@dayscreek.k12.or.us or by calling the school office Monday-Thursday, between 8:00 AM, and 4:00 PM. Comments should be made by 1:00 PM, July 12, 2021. Time to address the Board is dedicated to suggestions to the Board for improving district services, including suggestions regarding district policy. Time to address the Board may not be used to make complaints for which other avenues for appeal exist. The Board will take no official action or respond to public comment during the business meeting, but follow-up will be made, if needed, by the superintendent and the Board at a later time.

8) Consent Agenda Items

a) Approval of minutes

i) Regular Board Meeting - June 14, 2021

b) Approval of the following designations for the 2021-22 school year

- i) Appoint Chief Executive Officer: Mr. Steve Woods
- ii) Appoint Business Manager: Claire Cotton
- iii) Appoint Custodians of Funds/Signatures: Steve Woods, Lisa Hemphill, Claire Cotton
- iv) Appoint Budget Officer: Steve Woods
- v) Appoint School Legal Council: Mark Comstock
- vi) Appoint Official Auditor: Umpqua Valley Financial
- vii) Appoint Bank of Record/Depository of School Funds: Umpqua Bank/Local Government Investment Pool
- viii) Appoint Insurance Agent of Record: Craig Zolezzi of Zolezzi Insurance

- ix) Appoint Federal and State Grant Official: Steve Woods
- x) Appoint Newspaper of Record: *The News-Review* of Roseburg, OR
- xi) Confirm Regular Meetings and Work Sessions of the Board of Directors: 6:00 pm on the second Monday of the month at Days Creek Charter School
- xii) Appoint Standing Board Committees
 - (1) Negotiations: (members were Dana Stone and Lance Kruzic rotating off)
 - (2) **Budget Committee:** Rex Fuller, Laura Stufflebeam, Lance Kruzic, Dana Stone, John Boling, Michael Doolittle, Troy Michaels, Diane Swingley, Chelsie Hopkins, Leah Giles, Joe Stever, Joann Gordon, and Chris Rusch
 - (3) Ad hoc committees as needed may be formed
- xiii) Appoint Charter Board Liaison - Rex Fuller and Laura Stufflebeam
- c) Approve XXX?
- d) Employment of licensed, classified, or coaching personnel
 - i) XXX?
- e)

9) **Monthly Financial Summary, Overview, Capital Improvement Fund, Voucher Report:** Claire Cotton, Business Manager

10) Information Items

- a) [Enrollment Update](#)
- b) COVID [Updates](#)
 - i) [Ready Schools](#), [Safe Learners guidance](#), [County Metrics](#), [Dashboard](#), [Metrics Table](#)
 - ii) Sector Risk Level [Chart](#) and [quarantine mandate](#)
- c) [District Board Meeting Schedule](#)
- d)

11) Action Items

- a) Award Audit Contract: [Charter](#) - [District](#)
- b)

12) Announcements

- a) **2021-22 School Calendar**
- b) Monday, August 16 - Faculty report
- c) Thursday, August 26, 2-8 pm - Family Conference- Meet and Greet - Open House
- d) Monday, August 23 - Students First Day of School
- e) Monday, September 6 - Labor Day

13) Public Input

Public input should be made via email by contacting Lisa.Hemphill@dayscreek.k12.or.us or by calling the school office Monday-Thursday, between 8:00 AM, and 4:00 PM. Comments should be made by 1:00 PM, July 12, 2021. Time to address the Board is dedicated to suggestions to the Board for improving district services, including suggestions regarding district policy. Time to address the Board may not be used to make complaints for which other avenues for appeal exist. The Board will take no official action or respond to public comment during the business meeting, but follow-up will be made, if needed, by the superintendent and the Board at a later time

14) Adjournment

Dated this July 8, 2021

Respectfully Submitted by:
Mr. Steve Woods, Superintendent

The next regular monthly board meeting is scheduled for August 9, 2021