

**Days Creek Charter School K-12
Regular Monthly Board of Directors Meeting
September 8, 2021**

Charter Board Members in person: Diane Swingley, Jim Docherty, Anna Rickards, Joanne Gordon, Cathy Knapp, Rex Fuller, Laura Stufflebeam, Bailey Stufflebeam, Mathew Anderson, Kate Clifton.

Administration: Steve Woods and Cathy Knapp.

District Staff: None

Public/Students: Cheryl Silva, Terri Woods

1. **Call to Order:** Meeting called to order by Diane Swingley at 6:02 p.m.
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda:** Motion to move agenda items 6.a. and 5. to right after the approval of agenda to accommodate the presenter and the students. Motion to approve agenda with the order changes by Anna, seconded by Jim. No discussion, passed unanimously.
6. a. **Long term facility planning – Scott Marshall from Straight Line (digital presentation):** Scott started to present the School Facilities and Cultural Assessment documents but encountered too many audio and video problems to continue. The board was invited to the district board presentation on Monday, September 13 at 6:00 p.m. Steve thanked Scott for his effort.
5. **Appoint student directors:** The following students were sworn in to the Charter Board as student representatives: Position #11 Kate Clifton (on line); Position #12 Matt Anderson; Position #13 Bailey Stufflebeam.
4. **Approval of Minutes:** a. **August 4, 2021 Regular Meeting and Special Work Session August 10, 2021:** Motion to approve both minutes by Anna; seconded by Joanne. No discussion, passed unanimously.
6. **Report of Executive Director, Steve Woods:** b. **Q & A regarding items from the District Board Agenda –** Steve asked for questions from the district board agenda. No questions. a. **Long term facility planning (cont.) –** Steve briefly explained what Scott did in developing his facility assessment and that by completing the assessment Days Creek will be able to apply for \$1 million matching grant funds. b. **(cont.)** Steve reported the district enrollment was up to 220 students. He spoke to the process of allowing out of district students to enroll. Some are not able to be enrolled because the classes are already filled up. He talked about the pluses and minuses with increased numbers, that some students bring a positive addition and are a good fit. On the other hand, some students do not fit into the school culture and are asked to leave after some time (10-13 students). Steve talked about the bus driver shortage not only in Days Creek but in schools across the country. There were cost increases due to COVID and drivers received pay raises as incentives to apply. This caused an increase in the districts costs. He then spoke to the importance of students being in school and safe. The state mandate requires staff to be vaccinated and wear masks. There are medical and religious exceptions. A doctor must sign off on medical exceptions. However, Steve makes a judgment call on the religious exception. He stated he would accept any religious exceptions if the form is filled out. He will require the staff to not only wear masks but be tested if they show symptoms. The board directors gave lots of

input with many questions and comments. Steve responded that this is what it is at present and it may change but he does not know when. **c. Coalition Meeting – Local Control Focus** – Diane has been involved and gone to some of the meetings with people from local school districts, lawyers, and some legislators. They are attempting to put together a Mission and Vision statement about their belief that there should be local control over these COVID decisions.

7. Reports from Cathy Knapp and/or James Ellis: a. Fall Assessment update – Cathy reported the elementary Dibbles, Reading+, and the Star Math testing is finishing up this week. Next week is planned Interim testing for 3-11 graders. She stated that because of so much focused testing for 3-6 graders, there may not be as much Interim testing for this group. Finally, Cathy will train teachers this coming Friday on conducting the tests.

8. Reference Items: Steve placed this agenda item in to keep the Continuous Improvement Plan (CIP) front and center. He wants everything to be focused thru the CIP and if something does not fit this is the agenda item to bring it up. Steve encouraged board members to look up on the school link (Atlas Mapping) to follow what teachers are doing in the classroom and spend time talking about “What We Do”.

9. Standing Committee Reports: None for this board meeting.

10. Public Input – Vaccine Updates – Cheryl Silva: Cheryl made a presentation over more COVID related information. After her presentation, Diane presented Cheryl with a certificate of appreciation for her time devoted to being a member of the Charter Board December 6, 2017 to June 30, 2021.

11. Report and Discussion – Information and possible action by the board:

a. Capstone (Senior) Project and Portfolio – A brief discussion with input and questions from several describing what had been done at the last work session of the Mission and Vision Standing Committee on August 10 over the Capstone Project and Senior Portfolio. We looked at the Pikto Graph Matt developed and all agreed it presented a clear image of what will be expected of students each year as they move through their high school time at Days Creek. It was agreed we would continue our work to describe how each item will be accomplished and monitored with special work on details of how to handle new students entering after their class has already started on the Capstone Project and Portfolio. Two meetings were scheduled to complete all the details of the Capstone Project, Capstone Portfolio, Senior Project and presentation: Friday, September 10 at 11:00 a.m. and Friday October 1 at 10:00 a.m.

12. Announcements: Steve went over the two announcement items.

13. Adjourn: Diane asked for any input for the good of the order. Joanne announced there was a new website, Defendtiller.org, plus a Facebook page over the plans by the Ranger District to close Tiller Ranger station. She encouraged all to check it out. **Anna made a motion to adjourn. Cathy seconded the motion. No discussion and passed unanimously at 8:05 p.m.**