

**Days Creek Charter School K-12
Regular Monthly Board of Directors Meeting
October 7, 2020**

Charter Board Members Present: Diane Swingley, Jim Docherty, Matt Giles, Valerie Anderson, Anna Rickards, Cheryl Silva, Laura Stufflebeam, Rex Fuller, Kate Clifton.

Administration: Steve Woods

District Staff: None

Public/Students: Terry Woods

1. **Call to Order:** Meeting called to order by Diane Swingley at 6:02 p.m.
2. **Pledge of Allegiance:** All recited the Pledge of Allegiance.
3. **Approval of Agenda:** Matt requested addition of reading test results as agenda item at 11.e. Motion to approve agenda with addition of 11.e by Matt; seconded by Jim. No discussion, passed unanimously.
4. **Approval of Minutes:** a. **September 9, 2020 Regular Meeting-Corrected spelling of Student Director.** Motion to approve minutes by Valerie; seconded by Matt. No discussion, passed unanimously.
5. **Public Input:** No public input.
6. **Student Report:** Kate reported that classes were going well with no negatives. She felt like it was becoming like back to normal feeling. Several directors asked questions about classes. Valerie shared that Student Director Matt does not like to miss school because there was a feeling of higher expectations from teachers. Steve shared that Elementary distant learning was going much better than last April. Some discussion about flavor and size of lunches was held. COVID-19 centralized protocols must be met resulting in same size meals for everyone.
7. **Appoint Student Directors:** Steve shared he invited sophomores and seniors but none have volunteered yet.
8. **Report of Executive Director, Steve Woods:** a. **Q & A regarding items from the District Board Agenda.** Steve asked for any questions regarding District Board agenda. He reported the enrollment was up to 207 and Matt Giles added that the new students were better and more focused on education. Steve reported that the allotment for funds from the Student Success Act was \$79,000. Diane requested an update on how the funds were reduced down to \$79,000. Steve reported Division 22 Assurance Report is due in November and the state has reduced the reported standards down from 54 to 17 due to the pandemic situation. A discussion followed over what standards were waived. The spring Smarter Balance testing was waived for seniors only. b. **Status of school opening and ODE updates.** Steve talked about the metrics and condition for closing school and going to strictly distance learning, 30 or more per 100,000 county confirmed cases per week. The metrics will be recalibrated October 19. Steve talked about the push back from teachers and parents about school in-class opening. Matt shared that the vast majority of teachers are okay with being open. The discussion continued covering cohort and metrics changes, school closures caused by wildfire smoke and the situations in several other school districts.
9. **Report(s) from Cathy Knapp and James Ellis:** Both were unavailable this month. Matt shared that Cathy will be reporting on the interim test results next month.

10. Announcements: Steve pointed out the October 14 PSAT/SAT test will be given on campus at Days Creek. Only seniors will take the SAT.

11. Work Session - Quest for Transformational Change: a. Report from Matt Giles-Information, discussion, and possible action to accept or reject the recommendations for the following items:

b. Known as-Called Senior Project, Capstone Project or College and Career Portfolio. Matt led the discussion and recommended the name be changed for this year to Senior Portfolio.

c. Portfolio Changes, due dates-Matt showed a list of items he recommends and due dates for the portfolio. His goal is for the students to be well versed in both digital and paper pencil job applications. His goal is for students to do about five applications. He sees the company interview, the second semester, to be an opportunity for college bound students to do college interviews. Diane suggested students do an actual company interview on their own and Matt agreed to check in on that. Discussion about this idea ended with the suggestion that students choose a company they may want to work for and actually interview the company to see what the company is like and expects. Steve wanted to know what we want in the portfolio and assigned the board to look at Matt's document list and think about what should be included in the portfolio and bring our thoughts to share at next board meeting. **Board interview dates: 1st interview-January 13 –confirmed; 2nd interview-April 11 –tentative.** Cheryl expressed concern about the lateness of the April 11th date because she felt it would be too late to allow real interview to happen.

d. Capstone project manual. (postponed to November meeting)

e. Reading Plus test results. Matt passed out the "Reading Plus" (<https://www.readingplus.com/>) score results, with names covered, for grades 7, 8, and 9. The reading test will be given to all grades soon. The "Accelerated Reader" (<https://www.renaissance.com/products/accelerated-reader/>) program will be used for the smaller ones, using it to build excitement, interest and love of reading! A long discussion followed about the test results, importance of reading across the board in all subjects, and the importance of motivation and incentives to do your best, always. Matt shared that he and some teachers thought if a student's interim test results were not high enough, then extra prep work would be required. However, improved reading was most critical. It was generally agreed that we are seeking, through use of incentives, to change the culture to one of "being smart is okay" and "wanting to learn is great"!

Follow up and review on ways to support a culture of learning: Steve made a charge to the directors of the board to figure out how to incentivize the portfolio work as well as work in the classes, to be motivated to learn.

Steve reviewed how to watch classes after picking individual teachers to share your observations with. He emphasized talking about what "I Like" and what "I Wonder" about the observation. He recommended doing this after looking at the teachers' plans in Atlas Map. He encouraged making comments both on the curriculum map, on the teacher focus assignment page (Action Steps for Charter Board document), and on the observation tool. After we have completed the observation tool we submit it to Steve. Then after we review what was submitted to Steve we forward to the teacher with a carbon copy (Cc), to Cathy for elementary teachers and to James for 7-12 classes.

12. Adjourn: Matt made the motion to adjourn, Valerie seconded the motion. No discussion, unanimously passed at 9:14PM

Submitted by Jim Docherty
Charter Board Secretary