

**Days Creek Charter School K-12  
Regular Monthly Board of Directors Meeting  
August 4, 2021**

Charter Board Members in person: Diane Swingley, Jim Docherty, Anna Rickards, Matt Giles, Cathy Knapp, Rex Fuller.

Administration: Steve Woods and Cathy Knapp.

District Staff: None

Public/Students: Joanne Gordon

- 1. Call to Order:** Meeting called to order by Diane Swingley at 6:11 p.m.
- 2. Pledge of Allegiance:** All recited the Pledge of Allegiance.
- 3. Approval of Agenda: Motion to approve agenda by Matt, seconded by Cathy. No discussion, passed unanimously.**
- 4. Approval of Minutes: a. July 7, 2021 Regular Meeting. Motion to approve minutes by Matt; seconded by Anna. No discussion, passed unanimously.**
- 5. Public Input:** None
- 6. Student Input:** None
- 7. Appoint Directors-the oath of office-Board Members: Position #6 – Joanne Gordon-Parent/Patron – 2024 – 3year term (fill vacant position).** All board members know Joanne who submitted a letter requesting consideration and an application. Matt and Diane spoke to the importance of Joanne being a Charter Board member. **Matt motioned to appoint Joanne Gordon to position #6 on the Charter Board. Cathy seconded the motion. No discussion and the motion passed unanimously.** Diane swore Joanne in with recitation of the oath of office.
- 8. Report of Executive Director, Steve Woods: a. Q & A regarding items from the District Board Agenda.** Diane commented on the new enrollment figure of 208 students. Jim asked if Steve could introduce the new teachers to the Charter Board. Steve responded he was a little concerned about union expectations concerning required extra duty time to come to the board meeting. Steve invited board members to the new teacher orientation on August 16. He then named the new teachers and the new grade level assignments for other teachers. Kindergarten- Karen White; 3<sup>rd</sup> grade- Sarah Hooper (last year on-line coordinator); 5<sup>th</sup> grade-Teresa Reed(last year 5/6 grade); 6<sup>th</sup> grade-Jonathan Geiger; secondary science and math-Ryan Flerlage; Ag-Jonathan Lopez; secondary English-Melissa Geiger; permanent substitute/academic advisor- Rubin Stafford. Steve then spoke to the governors mask mandate concerning the surprise announcement with no warning and the requirements around the mandate. He shared that a contingent of Douglas County superintendents was to meet personally with the governor to express the frustration experienced by all schools with both the mandate and the lack of warning as school preparations did not include this mandate. Discussion followed about what the mandate required, general response from the community, and other related matters. Steve finished with saying to wait and see but the school is getting prepared for the mandate. **b. Previously adopted Board-Superintend/Executive Director’s Operating Agreement, 2021-22 - signatures needed on document.** Joanne was asked to sign the agreement. **c. Biennial Report on Common Board Goals for 2021-22 SY (July Report).** Steve referred to the IRRE

data that showed the positive progress for Goal 1. The board discussed using the data to develop more personalized help/support students. Steve said some programs are already in place like Reading+. Steve also referred to the IRRE data that showed growth in Goal 2.

**9. Reports From Cathy Knapp and/or James Ellis: a. 2020-21 Assessment Results. i. EasyCBM ELA and EasyCBM Math.** Cathy handed out a printout of both the EasyCBM reading and math elementary results. She reported that the elementary was quarantined two to three weeks, so these assessment results were not effective. She said the test covered fluency and not speed. She also reported that they will return to DIBELS reading testing next year because EasyCBM has made changes that were not for the better. They also plan to test three times per year using Accelerated Reader and Accelerated Math because those assessments are both more diagnostic and provide more usable data. **ii. SAT/PSAT.** Cathy discussed the test score results as they were displayed on the overhead screen. Seniors took the SAT in October and the 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> graders took the PSAT October. The Juniors then took the SAT in April with significant improvement. She felt this was very beneficial to include the underclassmen because the test is unlike tests they have taken in the past. **iii & iv. Interim Assessment & Smarter Balanced.** Steve spoke about the push nationally for common standards and common core benchmark standards. Cathy went over the OSAS Preliminary Achievement Standards Tests results and said the Interim Assessment test was a great preparation for these tests. Steve pointed out the obvious that math test scores show a glaring gap in math skills. He felt it reflects a lack of good math coverage in early years. Cathy felt the new YUP math program is a real positive and will especially help parents. The math assessment will be brought up at a later board meeting to help Charter Board drive improved assessments. **b. Assessment Calendar 2021-22.** Cathy pointed out the dates set and gave a brief discussion of the Assessment Calendar. Jim asked what the SEED Survey was. It is a survey to find how students learned to read. **c. IRRE presentation and survey.** Steve referred to the PowerPoint and survey results that can be found on Google documents. He encouraged the board to examine to discuss later. **d. Updates – Athletics.** As of now, Steve reported, all sports are back on for the school year.

**10. Information, discussion, and possible action by the board: a. Discuss Senate Bill 744.** Senate Bill 744 directs the ODE to review graduation requirements, and suspends requirement to show proficiency in Essential Learning Skills until 2024. Steve explained that the only graduation requirement is to earn the required 24 credits stipulated by the state. **b. Discuss Essential Skills Graduation Requirement.** A discussion followed with questions and comments. No local choice, and if we stayed with Essential Skills as a graduation requirement Steve felt it could be a court case we would lose. Several voiced the opinion that we must continue to work on getting better at teaching our students essential skills.

**11. Standing Committee Reports:** None for this board meeting.

**12. Report and Discussion – Information, discussion, and possible action by the board:** There was a discussion about the Senior (Capstone) Project. There was input from several board members and some differences about what it should be. Steve asked how we can reshape and build the Capstone/Senior Project. He pointed out the disagreements and suggested we all write our own mission statement of what is the senior project. Jim stated the Capstone Project needed to prepare the students, scaffold them, for the Senior Project. It was agreed to meet at 3:00 p.m. on Tuesday, August 10 for a Board Work Session over the Capstone/Senior Project.

**13. Resolution 2021 – 001 Oregon Mask Mandate for Students:** There was a lengthy discussion about what our response should be. Diane passed out the resolution as a suggestion

that it should be our response. More discussion followed and finally it was agreed to eliminate six of the Whereas statements: number 1 and numbers 6-12. **Joanne moved to accept the reworded Resolution and Matt seconded the motion. No discussion. The motion passed unanimously. The Charter Board president will recommend to the District Board as a Joint Resolution.**

**14. Vaccine Information – Data and Concerns- Information, discussion, and possible action by the board:** No discussion.

**15. Announcements:** Steve briefly went over the announcements and specifically invited the board to the Thursday, August 19 Back to School Meet and Greet – Open House followed by the Back to School Bash.

- a. Wed-Sat, August 4-7 - Douglas County Fair, 4-H & FFA
- b. Monday, August 9 - District Board Meeting
- c. Monday, August 16 - Faculty report for service; Breakfast for Staff
- d. Thursday, August 19, 2-8 pm - Family Conference- Meet and Greet - Open House
- e. Monday, August 23 - Students First Day of School
- f. Monday, September 6 - Labor Day

**16. Adjourn: Matt motioned to adjourn. Anne seconded the motion. No discussion, it passed unanimously at 9:15 p. m.**

Submitted by Jim Docherty  
Charter Board Secretary